

SERVICES FOR STUDENTS WITH DISABILITIES

TO SUPPORT STUDENTS WITH LEARNING, PSYCHOLOGICAL, OR PHYSICAL DISABILITIES, FIDM WILL DO THE FOLLOWING:

- Determine your eligibility and reasonable accommodations offered
- Provide an accommodation form to be given to your instructor
- Meet with you to arrange necessary assistance
- Send you a quarterly Welcome Letter with important information

In addition, FIDM may arrange outside services for additional in-class accommodations, i.e. American Sign Language interpreters, real time-captioning, large print copies, etc.

THE FOLLOWING STAFF CAN ASSIST YOU:

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The IDEA Center will help you in the following ways:

- Provide additional assistance in math courses, English, Critical Thinking, Effective Speaking, and more
- Offer tips to improve study skills, such as: time management, active listening, note taking, reading, and test taking
- Monitor extended time for qualified students to take tests and quizzes in the IDEA Center

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FREQUENTLY ASKED QUESTIONS

What are academic accommodations?

Academic accommodations are additions or modifications to the classroom, testing environment and curriculum that allow students with disabilities to complete the same tasks as other students.

When should I request academic accommodations?

Talk to your Admissions Advisor during the admissions process about accommodations. Once enrolled, if you do have a disability, contact a designated staff member as soon as possible.

How do I qualify for Student Disability Services and academic accommodations?

Submit a copy of the following documentation dated within the last five years to a designated staff member:

- Individualized Education Plan
- 504 Plan
- Psycho-educational Evaluation or Psychological Evaluation

In lieu of the above documentation, you may submit a letter from a qualified specialist, e.g., Licensed Physician, Psychiatrist, Clinical Psychologist, Educational Psychologist, Licensed Clinical Social Worker, or Licensed Marriage and Family Therapist, Audiologist, Speech Pathologist, Rehabilitation Counselor, Physical or Occupational Counselor, or other professional health care provider who is trained to diagnose a disability. Letters should be printed on office letterhead, should be dated within the last three years, and must include the following information:

- Student name and date of birth
- Specific diagnosis of student
- Recommendations for reasonable academic accommodations provided by FIDM, e.g., extended time for tests, quiet setting for taking tests, enlarged print, etc.
- Relevant information of treatment or diagnosis, e.g., side effects to medication, physical limitations, etc.

Note: Your documentation will remain with the college for a period of seven years and will only be released with your signed consent.

If I qualify, how do I use the accommodations?

Once you have met with a designated staff member, filed your documents, and have been issued an accommodations form, you should do the following:

- Give a copy of your accommodations form to each instructor at the beginning of each quarter
- Communicate with each instructor throughout the quarter about your specific accommodation needs
- Coordinate with each instructor at least a week in advance to use extended time for tests and quizzes in the IDEA Center (if qualified)

FIDM does not discriminate on the basis of a student's disability as defined in the Americans with Disabilities Act (ADA), either in the admissions process or after admission. Students are required to provide verification of a disability and consult with the campus representative to develop a plan of reasonable accommodations upon matriculation to FIDM.